Final Bulletin of the NNN13 workshop

1. Workshop Website, Contact address, and Emergency Number

Workshop information is available on the NNN13 website,
http://indico.ipmu.jp/indico/conferenceDisplay.py?confId=17

For any communication, please contact the Local Organizing Committee via the e-mail address
nnn2013@hep.phys.s.u-tokyo.ac.jp

If you have any emergency at arrival or in the night of the workshop days,
you can call the LOC with the following numbers.
080-1413-7259 (in Japan)
+81-80-1413-7259 (from abroad)

2. Workshop Venue

The workshop will be held at the Lecture Hall of Kavli IPMU in Kashiwa, Japan.
Access information is available on the workshop website,
http://indico.ipmu.jp/indico/internalPage.py?pageId=2&confId=17
Please note that a shuttle bus service from JR Kashiwa station will be available every morning
(see below).

Accommodations
Participants should arrange their accommodation **by themselves**. Hotel information around
Kashiwa is available on on the workshop website,
http://indico.ipmu.jp/indico/internalPage.py?pageId=1&confId=17

3. Shuttle bus service (transportation from JR Kashiwa station)

Shuttle bus service between JR Kashiwa station and Kavli IPMU will be provided for participants
of NNN13. See attached map for the bus location.

[Timetable]
JR Kashiwa station to Kavli IPMU
November 11, 12, 13, the bus will depart at **7:40**.
[Note] Pastries will be provided at Kavli IPMU every morning as a breakfast.

Kavli IPMU to JR Kashiwa station
November 11: at 20:15 (after reception).
November 12: at 18:30 from Kavli IPMU to Workshop Dinner place,
            at 21:00 from Workshop Dinner place to JR Kashiwa station.
No workshop bus will be arranged on November 13 after the workshop.

4. Registration Fee

Registration fee is **10,000 JPY**. It covers drink and snack during breaks and reception, and
workshop dinner on Nov.12.
We will accept **only cash** at the registration desk on site during the workshop. Credit card
payment or bank transfer is not available.
The registration desk will open at 8:15 on Nov.11 and 12.

5. Scientific Program

The program of workshop is available on the workshop webpage.
http://indico.ipmu.jp/indico/conferenceTimeTable.py?confId=17#all
If you need any corrections on your name, affiliation, and title of the talk, please let us know.

The session starts at 9:00 on Nov. 11, and 8:45 on Nov. 12&13. Pastries will be served at Kavli IPMU every morning before the session starts, as a breakfast.
The workshop will end on Nov. 13 around noon.

Following NNN13, Asian Neutrino Community Meeting by ICFA neutrino panel will be held in the afternoon of Nov. 13 at the same venue. For more information, please see
http://indico.ipmu.jp/indico/conferenceDisplay.py?ovw=True&confId=26

6. Talks

The time indicated on the program includes discussion. For a 20 minutes talk, it includes 3 minutes of discussion time, namely
20 minutes = 17 (presentation) + 3 (discussions).
For the talks longer than 20 minutes, allow 5 minutes for discussions.

A laptop PC running Windows with PowerPoint 2010 and Adobe Acrobat reader will be prepared. Please prepare your presentation in a compatible format, i.e. Power-Point (.ppt or .pptx) or PDF.
In order not to waste the session time, all talks will be downloaded to this computer. Therefore, please give your presentation file to the LOC member well before the session starts.
All talks will be posted on the workshop website after they have been presented.

7. Poster Presentations

The list of poster presentation is available on the workshop webpage.
http://indico.ipmu.jp/indico/internalPage.py?pageId=5&confId=17
If you need any corrections on your name, affiliation, and title of the poster, please let us know.

The poster session will be held 18:00-19:00 on Nov. 11.
Posters must be mounted on the first day (Nov.11) during the lunch time or afternoon coffee break, and remain on display until the lunch time of the second day (Nov.12).

The dimensions of the poster should be within A0 size (portrait orientation). Material for mounting posters will be provided in the poster area. Please note that we will not provide printing service for posters on site.

8. Network Connection — Registration of MAC Address

In order to use the wireless network at Kavli IPMU, **registration of MAC address is necessary** for each PC. Participants are strongly recommended to register their laptops <u>BEFORE</u> coming to the workshop. The registration is possible from anywhere via web page,
https://ml.ipmu.jp/macprereg/
Unregistered PCs will be denied from the network.

If you are not sure how to find the MAC address of your PC, this page may be useful.
http://www.inf.aber.ac.uk/advisory/faq/37

9. Reception and Workshop Dinner

Snack and drink will be served at the reception held at cafeteria (Plaza Ikoi) on Nov. 11 from 19:00.

Workshop dinner will be held at Oak Village Kashiwanoha, near Kashiwano-ha Campus station of Tsukuba Express line, on Nov. 12 from 19:00.

10. Weather

Typical temperature at mid. November in Kashiwa is 10-20 C.
You can check the weather information in the forecast page:
http://weather.yahoo.com/japan/chiba-prefecture/kashiwa-shi-1117469/

We wish you a nice trip, and are looking forward to seeing you in Kashiwa.

Masato Shiozawa and Masashi Yokoyama
On behalf of NNN13 Local Organizing Committee

Map around JR Kashiwa station

Crest Hotel

NNN13 bus meeting point
In front of Resona Bank
Nov.11-13 morning @**7:40**

Mitsui Garden Hotel

**Plaza Hotel
Annex**

JR Kashiwa Station

**Kashiwa
Plaza Hotel**

Sotetsu Fresa Inn